



PVS\_EXT-1002

# Poly Venus Solutions Sdn Bhd

[ Co. Reg No : 689065-A ]

No 335 Block A, Kelana Centre Point, SS7/19, 47301 Petaling Jaya, Selangor, Malaysia

Tel : 603-7805 7310 Fax : 603-7805 7311

Email:- service@polyvenus.com.my

## SERVICE CALL REQUEST

<b>COMPANY NAME &amp; ADDRESS</b>	<b>DESCRIPTION</b>	<b>DAY</b>	<b>MTH</b>	<b>YEAR</b>	<b>TIME</b>
	<b>CALL MADE</b>				
<b>COMPANY OFFICIAL STAMP</b>	<b>CALLER NAME</b>				
	<b>CUSTOMER AUTHORIZED SIGNATURE</b>				
	<b>TELEPHONE NO.</b>				
	<b>SITE VISIT REQUIRED</b> (Site visit might incur charges)				

<b>PROBLEM DESCRIPTION</b>	<b>PROBLEM LOCATION</b>

*Please fill the form, and fax to +603 7805 7311 , or email to service@polyvenus.com.my*

### POLY VENUS OFFICE USE

<b>PERSON TO SEE</b>	<b>TIME ON SITE</b>	<b>CALL ENDED</b>	<b>TOTAL CALL TIME</b>

<b>SERVICE REPORT</b>	<b>SERVICE TYPE</b>	
	<b>MAINTENANCE</b>	
	<b>REPAIR</b>	
	<b>REPLACEMENT</b>	
<b>2<sup>ND</sup> VISIT REQUIRED</b>		

<b>POLY VENUS ENGINEER</b>	<b>SIGNATURE</b>	<b>CUSTOMER NAME</b> (PRINT NAME & JOB ID)	<b>SIGNATURE</b>

POLY VENUS SOLUTIONS SDN BHD (689065A)  
 NO 335, BLOCK A, KELANA CENTRE POINT  
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